

AQUATERA UTILITIES INC.

POSITION DESCRIPTION – CHIEF FINANCIAL OFFICER

Function:

- Provide strong leadership and financial expertise to Aquatera as a member of the Aquatera Corporate (senior executive) Team and as the Manager of Financial and Information Technology Services.
- Provide strategic direction for Aquatera ensuring long term financial sustainability and success.
- Ensure overall financial accountability of Aquatera as Treasurer and Chief Financial Officer.
- Manage Financial, Billing, and Information Technology functions.
- Shape the organization's culture to achieve our Vision and better live our Values.
- Responsible to: Aquatera Staff, Customers, and Shareholders through the CEO.

Key Responsibilities:

1. Promote Aquatera Corporate Values, leading by example.
2. Participate as a senior member of the Aquatera Corporate Team in achieving corporate Vision and goals. Provide strategic direction ensuring long term financial sustainability, cash flows and profitability. Secure lending and other financing and funding sources to achieve corporate goals. Lead the Business Planning and budgeting processes.
3. Ensure sound overall financial management - functions, services, processes and internal controls. Provide recommendations to Board, the CEO and Management Team related to financial management of Aquatera, its subsidiaries and its assets.
4. Ensure Quality and Integrity for corporate finances and financial plans including financial statements, banking and borrowing processes, cash flow management, financial forecasts and projections and Board reports.
5. Support company growth: providing professional review to the CEO and ARC on acquisitions, due diligence, tax structuring, subsidiaries, financing, risk management, financial modelling and integration.
6. Lead corporate Information Technology services including but not limited to Financial and Billing systems along with related processes.
7. Foster positive and effective external relationships with shareholders, bankers, lenders, auditors, service providers and customers. Liaise with External and Internal Auditors, banks and financing institutions. Ensure compliance with all financial regulatory bodies and the Unanimous Shareholder Agreement; keeping it and related agreements current.
8. Lead Enterprise Risk Management systems and processes. Support the Board Audit and Risk Committee with timely and accurate reporting; liaising with the ARC Chair and reporting compliance matters to the ARC.
9. Lead corporate accountability processes, measures and key performance indicators – defined value for money and service. Help lead continuous improvement processes.
10. Mentor and lead staff, build a cohesive team, and inspire people to work at their best to attain exceptional levels of achievement.
11. Ensure customer service and value for Financial and Information Technology areas whether provided by others or internally.