



Aquatera Infrastructure Charge

POLICY NO: 310	APPROVAL DATE: June 9, 2005
TITLE: Aquatera Infrastructure Charge	REVISION DATE: June 18, 2019
SECTION: Financial	AUTHORITY: Board of Directors

PURPOSE

This policy confirms the contributions from new development towards the Infrastructure funding needed to accommodate growth; in accordance with the Aquatera Principle of Balancing Profitability and Affordability.

Infrastructure Charge Fund Application & Use:

1. The Aquatera Infrastructure Charge (the Charge) will apply as a contribution by new or newly serviced development towards the Water and Wastewater Infrastructure needed to accommodate growth. The funds collected contribute to only a portion of the total growth related infrastructure costs.
2. Funds collected by the Charge will apply to the infrastructure upgrades needed to accommodate growth identified in the Aquatera Capital Plan as amended from time to time. Eligible projects are the upgrading of water and wastewater treatment and related facilities, water transmission facilities (including pump stations and reservoirs), Sanitary Trunk Mains or over-sizing of Lift Stations, construction of water booster stations and chloramination stations and such other infrastructure that is reasonably required by Aquatera to accommodate growth.
3. IC revenues collected for one water or wastewater system, shall be applied to projects or recoveries for that system only. IC revenues from multiple systems may be applied to projects related to regional water and/or wastewater.
4. The growth-related infrastructure upgrades that form the basis of this Policy are shown in the Appendix as a reference.
5. The proportionate share of the Charge is based on the water demand of a development. Water demand is based on the proportionate flow available for various water service sizes. The wastewater demand is directly proportional to the water demand. In the case that only a sanitary service is required, Aquatera will determine the appropriate IC fee based on expected water usage/water meter size using comparable customer information.

- The Water Utility is a single system that benefits all users. Upgrades to the Water Utility are necessitated by new development and the Water Charge relating to new or newly serviced development will be uniform.

The Wastewater Utility systems: Grande Prairie, Clairmont, Sexsmith and Wembley function independently or in series. The cost to upgrade these systems and the benefiting area varies. The Wastewater Charge for each of these systems may differ

- The water meter size is based on the nominal size (diameter) of the meter upstream connection which is specified by the meter manufacturer and is not necessarily equivalent to the inside diameter. The water service line shall be at least 19 mm (3/4") or as required based on the expected water usage.

Infrastructure Charge Administration

- The Charge will apply to developments connecting to the water and / or wastewater systems in or from the City of Grande Prairie, the County of Grande Prairie, the Hamlet of Clairmont, the Town of Sexsmith and the Town of Wembley. The Infrastructure Charge is payable upon application to connect or re-connect to the water and/or wastewater system.
- The Infrastructure Charge for other land uses will be based on the nominal water meter size in accordance with the following tables:

**Table 1 Water Charge
(City of Grande Prairie, Hamlet of Clairmont, Town of Sexsmith and Town of Wembley)**

Meter Size	January 1, 2019 (\$)	Effective July 1, 2019 (\$)
5/8" (16 mm) minimum	3,950	3,700
3/4" (19 mm)	7,216	6,855
1" (25 mm)	11,274	10,710
1-1/2" (38 mm)	16,235	15,423
2" (50 mm)	28,863	27,420
3" (75 mm)	64,941	61,694
4" (100 mm)	115,451	109,678
6" (150 mm)	259,764	246,776

**Table 2 Wastewater Charge
(City of Grande Prairie, Hamlet of Clairmont, Town of Sexsmith and Town of Wembley)**

Meter Size	Effective January 1, 2019 (\$)	Effective July 1, 2019 (\$)
5/8" (16 mm)	5,976	5,700
3/4" (19 mm)	10,916	10,370
1" (25 mm)	17,056	16,203
1-1/2" (38 mm)	24,560	23,332
2" (50 mm)	43,663	41,480
3" (75 mm)	98,241	93,329
4" (100 mm)	174,651	165,918
6" (150 mm)	392,966	373,318

10. The Infrastructure Charge amount shall not be based on a water meter size that is larger than the size of the water service between the water main and the property line.
11. The water meter size will not exceed the water service size. Meter size is determined by Aquatera with consideration to average monthly consumption, expected demand and range of flows based on the manufacturer's published applicable operating flow range for each meter size.
12. If the water service size is other than that which is shown in Tables 1 & 2, the Infrastructure Charge will be calculated by Aquatera using the same formulas used to calculate the tabulated values.
13. The Infrastructure Charge will be payable to Aquatera prior to the water meter being installed. The Infrastructure Charge in effect at the time of payment will apply.
14. The Charge will apply to new development created by subdivision or intensified redevelopment requiring a new or larger water service and/or meter. Where an increase in the size of an existing water service is required, a Charge equal to the difference in the Charge from the old to the new water meter size will apply. Upsizing the water meter will result in the corresponding adjustment to the wastewater Charge whether or not there is any change in size to the wastewater service line.
15. Where the service line size is not known at the time of payment, the Charge will be based on the minimum service line size shown in Table 1 and 2. If a larger service line is installed after payment, the applicant will, upon demand by Aquatera, pay the additional Infrastructure Charge based upon the Infrastructure Charge in effect at the time of installation of the water meter.
16. As allowed by the Plumbing Code, developments on a single lot with multiple buildings and/or buildings with multiple units that share a common service connection to Aquatera's water and or wastewater system and has individual Aquatera water meters to each building or unit is subject to the Charge based on the engineered, theoretical common meter size using the total expected water consumption for the development. This includes but is not limited to Duplexes, Multi-attached Dwellings, Semi-Detached

Dwellings, Condominiums and Commercial and/or Industrial buildings with multiple units. It does not include apartment buildings or apartment style condominium units that are typically a single building with a single water service to the exterior of the building. Manufactured home communities, with multiple buildings having metered water services at the boundaries of the Park will be charged based on the number and size of the domestic water service at boundary meters.

17. An infrastructure charge will apply to separately metered irrigation systems. An infrastructure charge is not applicable for drip irrigation systems located within municipal parks.

Over-sizing Cost Recovery

18. Sanitary Trunk Over-sizing are the costs associated with the increase in diameter or depth of a Trunk Main requirement beyond what would have been required to serve the development and can include off-site components. A Sanitary Trunk Main has a diameter of 18in (450mm) or larger.
19. Lift Station Over-sizing are the costs of increased storage and/ or pumping capacity and associated land beyond what would have been required to serve the development and can include off-site components.
20. Additional Over-sizing Requirements, are the costs associated with any infrastructure that is required in addition to Sanitary Trunk Over-sizing or Lift Station Over-sizing, which is beyond what would have been required to serve the development and may include off-site components. Additional Over-sizing Requirements may include but are not limited to the cost of construction of water booster stations, chlorination stations, reservoirs and any other infrastructure that Aquatera reasonably deems as necessary and which is paid for in the first instance by the Developer and benefits Aquatera.
21. Over-sizing cost recovery will be identified at the Servicing / Development Agreement stage by Aquatera.
22. A Recovery Agreement between the Developer and Aquatera outlines eligible amounts and recovery / repayment mechanisms. Recovery agreements cannot result in additional borrowing or debt by Aquatera. Recovery disbursements relating to all monies owed pursuant to recovery agreements with developers and other parties will not exceed Fifty per cent (50%) of the Infrastructure Charge revenue generated in any given year. Interest will not accrue to recovery amounts.
23. New Over-sizing reimbursement is limited to those projects identified in the first five years of Aquatera's current Capital Plan.

Transparency

24. A summary of this Policy, its purpose and the applicable Charges will be posted on the Aquatera web site.
25. Infrastructure Charge funds collected will be used for the eligible projects identified in the Aquatera Capital Plan as amended from time to time and for related over-sizing and investment recovery.
26. Six per cent (6%) of all infrastructure charge proceeds collected will be used to contribute to Aquatera Engineering operating costs related to new development. An additional 4% from IC proceeds (wastewater proceeds only) will be used to recover Aquatera costs of providing CCTV inspections.

27. Funds collected for Water and Wastewater projects will be separately accounted for. Funds collected for separate Wastewater systems will also be separately accounted for. Funds will not be used to cross-subsidize each other.
28. Disbursement of Funds collected will be recorded by Aquatera and include: the eligible project, the amount, the recipient and any remaining Funds owed.

Charge Effective Date, Annual Increases and Review

29. The Effective Date of the Infrastructure Charge was August 1, 2005.
30. The Effective Date of this revision is July 1, 2019.
31. The Charge will increase at a rate of 3% for each calendar year thereafter, until a positive cash flow has been achieved.
32. Infrastructure Charges will be reviewed with Stakeholder input (municipalities affected, local Developers and Home Builders) at least every three years and adjusted as appropriate.

**Grande Prairie Wastewater System
Capital Construction Costs Allocated to New Development**

Project #	Project Description	Year of Estimate	Cost in Year of Estimates (\$)
4	Wastewater Treatment Plant Upgrades Phase 2	2013	18,512,000
5	116 St Trunk Sewer	2013	32,000
6	Wastewater Treatment Plant Upgrades Phase 2	2014	14,738,000
7	Grande Prairie Sewer Trunk Over-sizing	2014	304,000
8	116 St Trunk Sewer	2014	37,000
9	Grande Prairie Sewer Trunk Over-sizing	2015	500,000
10	Wastewater Treatment Plant Upgrades Phase 2	2015	16,058,000
11	116 St Trunk Sewer	2016	12,317,000
12	Wastewater Treatment Plant Upgrades Phase 2	2016	300,000
13	Grande Prairie Sewer Trunk Over-sizing	2016	750,000
14	Grande Prairie Sewer Trunk Over-sizing	2017	250,000
	116 St. City/County Gravity Trunk	2017	2,000,000
	Westpointe Sanitary Diversion	2017	20,000
15	Grande Prairie Sewer Trunk Over-sizing	2018	250,000
	Westpointe Sanitary Diversion (off-site)	2018	350,000
	Westpointe Sanitary Diversion (on-site)	2018	1,180,000
	Westpointe Sanitary Diversion (off-site)	2019	1,250,000
16	Grande Prairie Sewer Trunk Over-sizing	2019	250,000
17	Grande Prairie Sewer Trunk Over-sizing	2020	250,000
18	Grande Prairie Sewer Trunk Over-sizing	2021	250,000
19	Grande Prairie Sewer Trunk Over-sizing	2022	250,000
20	Grande Prairie Sewer Trunk Over-sizing	2023	250,000
	Digestion Expansion	2023	1,238,000
	Digestion Expansion	2024	6,954,000
	Westpointe Sanitary Diversion	2024	1,900,000
21	Grande Prairie Sewer Trunk Over-sizing	2024	250,000
22	Grande Prairie Sewer Trunk Over-sizing	2025	250,000
	Digestion Expansion	2025	6,312,000
23	Grande Prairie Sewer Trunk Over-sizing	2026	250,000
24	Grande Prairie Sewer Trunk Over-sizing	2027	250,000
25	Grande Prairie Sewer Trunk Over-sizing	2028	250,000
26	Grande Prairie Sewer Trunk Over-sizing	2029	250,000
27	Grande Prairie Sewer Trunk Over-sizing	2030	250,000
Total Grande Prairie Wastewater System			88,252,000

**Clairmont Wastewater System
Capital Construction Costs Allocated to New Development**

Project #	Project Description	Year of Estimate	Cost in Year of Estimates (\$)
1	Clairmont Lagoon Discharge	2015	399,000
2	Clairmont Regional Lift Station, Force Main & Trunks	2015	532,000
3	Clairmont Lagoon Discharge	2016	86,000
4	Clairmont Regional Lift Station, Force Main & Trunks	2016	470,000
5	4 Mile Corner Lift Station Pump Upgrade	2016	1,295,000
6	Clairmont Regional Lift Station, Force Main & Trunks	2017	37,000
7	Clairmont Lagoon Discharge	2017	5,732,000
	Clairmont Lagoon Discharge	2018	9,500,000
	Clairmont Regional Lift Station, Force Main & Trunks	2018	6,000,000
	Clairmont Regional Lift Station, Force Main & Trunks	2019	6,113,000
8	Trunk Sewer Lines – Northridge/Lakeside/B-Hodges	2020	4,048,000
9	Crossroads N Highway Crossing Upgrade	2020	467,000
10	Clairmont Regional Lift Station, Force Main & Trunks	2021	4,995,000
11			
12	Clairmont Lagoon Discharge	2022	10,148,000
13	Clairmont Regional Lift Station, Force Main & Trunks	2025	6,532,000
14	Trunk Sewer Lines – Crossroads	2025	2,751,000
15	Lift Station #6 & Force Main	2025	9,934,000
16	Trunk Sewer Lines – Northridge/Lakeside/B-Hodges	2025	1,759,000
17	Lift Station #5 Upgrade & Second Force Main	2025	9,572,000
18	Trunk Sewer Lines – Crossroads	2026	568,000
19	Trunk Sewer Lines – Crossroads	2027	585,000
20	Trunk Sewer Lines – Crossroads	2028	602,000
21	Trunk Sewer Lines – Crossroads	2029	620,000
22	Trunk Sewer Lines – Crossroads	2030	639,000
23	Trunk Sewer Lines – Northridge/Lakeside/B-Hodges	2030	1,942,000
24	Clairmont Trunks – Ferguson/116 St	2030	7,204,000
25	West Clairmont Phase 2 – Lift Station 10/Trunk	2030	8,584,000
26	4 Mile Corner Lift Station Twinning	2030	5,533,000
27	Trunk Sewer Lines – Crossroads	2030+	3,493,000
28	Clairmont Trunks – Ferguson/116 St	2030+	3,736,000
29	Clairmont Lift Station 9/Force Main	2030+	11,894,000
30	West Clairmont Phase 2 – Lift Station 10/Trunk	2030+	4,148,000
Total Clairmont Wastewater System			\$129,918,000

**Town of Sexsmith Wastewater System
Capital Construction Costs Allocated to New Development**

Project #	Project Description	Year of Estimate	Cost in Year of Estimates
1	Heritage Park Lift Station Upgrade	2014	33,000
2	Heritage Park Lift Station Upgrade	2015	810,000
3	Lift Station (LS N20) & Force Main	2019	120,000
4	Lift Station (LS N20) & Force Main	2020	2,280,000
5	Heritage Park Lift Station Upgrade – New Gen Set	2020	160,000
6	Lift Station (LS N04) & Force Main	2020	250,000
7	Lift Station (LS N04) & Force Main	2021	4,850,000
8	Heritage Park Lift Station Force Main Twinning Stg.1	2021	432,000
9	Heritage Park Lift Station Force Main Twinning Stg.2	2026	760,000
10	Sexsmith Sewage Lagoon Upgrades	2027	3,054,000
Total Town of Sexsmith Wastewater System			\$12,749,000

Water System
Capital Construction Costs Allocated to New Development

Project #	Project Description	Year of Estimate	Cost in Year of Estimates (\$)
3	River Bank Protection/Intakes/Storage	2013	15,000
4	West Transmission Trunk	2013	18,000
5	West End/Airport Transmission	2013	131,000
6	River Bank Protection/Intakes/Storage	2014	15,000
7	West Transmission Trunk	2014	28,000
8	West End/Airport Transmission	2014	19,000
9	West End/Airport Transmission	2015	1,791,000
10	River Bank Protection/Intakes/Storage	2015	145,000
11	Clairmont Pump House, Reservoir & Transmission	2016	249,000
12	West End/Airport Transmission	2016	260,000
13	River Bank Protection/Intakes/Storage	2016	100,000
14	River Bank Protection/Intakes/Storage	2017	250,000
15	West Transmission Trunk	2017	2,600,000
17	Clairmont Pump House, Reservoir & Transmission	2018	8,751,000
18	River Bank Protection/Intakes/Storage	2018	500,000
19	West Transmission Trunk	2018	4,000,000
20	Second Raw Water Transmission Line	2018	725,000
	Clairmont Pump House, Reservoir & Transmission	2019	8,751,000
	River Bank Protection/Intakes/Storage	2019	500,000
23	Clairmont Pump House, Reservoir & Transmission	2019	39,000
	River Bank Protection/Intakes/Storage	2019	17,095,000
24	Sexsmith Pump Station Upgrades	2019	2,400,000
25	Water Treatment Plant Membrane Filtration	2019	250,000
26	Regional Water Line Twinning	2019	250,000
	River Bank Protection/Intakes/Storage	2020	250,000
27	Clairmont Pump House, Reservoir & Transmission	2020	5,400,000
28	Water Treatment Plant Membrane Filtration	2020	10,000,000
29	15ML Reservoir	2020	500,000
30	15ML Reservoir	2021	15,000,000
	River Bank Protection/Intakes/Storage	2021	17,095,000
29	Regional Transmission Line Twinning	2021	10,000,000
30	Water Treatment Plant Membrane Filtration	2025	5,000,000
31	Zone III Reservoir Expansion	2025	4,100,000
32	Zone III Transmission Line	2025	16,470,000
33	Clairmont Pump House, Reservoir & Transmission	2030	11,253,000
Total Water System			143,950,000