



Customer Billing & Meter Services  
 10205 98 St, Grande Prairie, AB  
 myaccount@aquatera.ca  
 Tel: 780.538.0340 Fax: 780.814.7349

# Account Change Request

**Note: All information must be filled out to prevent a delay in the application for service. Please PRINT all information.** Aquatera Utilities Inc. charges an application fee for all Move Ins (due upon application). Aquatera Utilities Inc. may assess a Security Deposit (due upon application). All personal information is collected for the purpose of providing Customer Service and Billing for our services within our service region.

Service Address \_\_\_\_\_

Today's Date \_\_\_\_\_

### Move In Customer Information:

Move in date \_\_\_\_\_

Number of occupants \_\_\_\_\_

Applicants full name \_\_\_\_\_

First name \_\_\_\_\_ Initial(s) \_\_\_\_\_

\_\_\_\_\_ Last name \_\_\_\_\_

Mailing address \_\_\_\_\_

Postal Code \_\_\_\_\_

**At least two** telephone numbers of MOVE IN CUSTOMER **must be provided:**

Home \_\_\_\_\_

Cell \_\_\_\_\_

Work \_\_\_\_\_

E-mail (if available) \_\_\_\_\_

Previous Service with Aquatera Utilities?      YES      NO

If YES – Please provide your previous address or account number \_\_\_\_\_

Alternate contact person who is authorized to access/change the account \_\_\_\_\_

Names of all occupants over 18 years of age must be provided \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### Move Out Customer Information:

Move out date \_\_\_\_\_

Customer Name \_\_\_\_\_  
 (moving out)

Contact phone number \_\_\_\_\_

Forwarding mailing address \_\_\_\_\_  
 \_\_\_\_\_

Postal Code \_\_\_\_\_

I (We), the undersigned, request an account with Aquatera Utilities Inc. and understand that application fee and security deposit are payable at time of application.

Print your name \_\_\_\_\_

Applicants signature \_\_\_\_\_

Print landlord's or agent's name \_\_\_\_\_

Landlord or agent's signature \_\_\_\_\_

Telephone for agent \_\_\_\_\_

**Form may be dropped at our office at 10205-98 St, Grande Prairie, fax to 780.814.7349 or email myaccount@aquatera.ca**

#### For office use:

Processed by \_\_\_\_\_

Account # \_\_\_\_\_

Premise # \_\_\_\_\_

Sec Dep/App Fee Amt \_\_\_\_\_

Payment Method \_\_\_\_\_